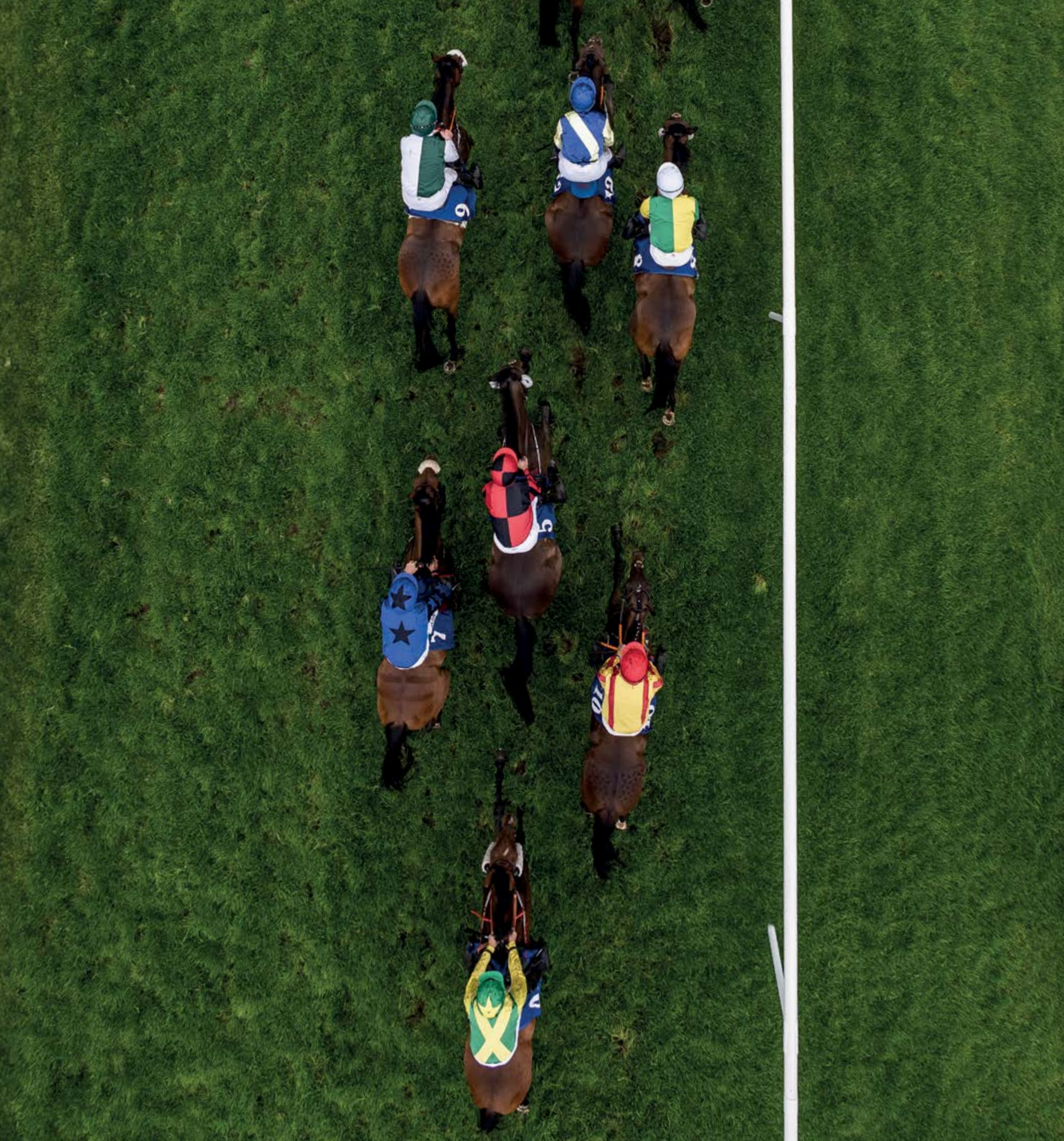




RACECOURSE MANUAL

IHRB | Irish Horseracing
Regulatory Board



INTRODUCTION

The IHRB and HRI have collaborated to create the Racecourse Manual to provide relevant stakeholders with the operating guidelines and standards which are expected of racecourses authorised by HRI and licensed by the IHRB.

This Manual also outlines the standards that will be expected in any new development in the integrity and operational areas of a racecourse, as well as acting as a resource for all racecourses in relation to the other areas which are fundamental to the efficient operation and proper management of racedays. While it is not intended as an exhaustive document, it will assist racecourses and other stakeholders in meeting the requirements and, on that basis, the Manual should be considered an important resource. It will be subject to review and updating on an ongoing basis.

While existing facilities are, in many cases, of a good standard, any future developments need to be aligned with these requirements in the structure and planning of any works.

The evolution of facilities and ongoing evaluation and improvement of facilities, in line with the expectations of people employed in the industry, is recognised as a work in progress particularly in the areas of diversity and inclusion.

The key requirements outlined in Sections 1-8 of the Manual reflect the standards against which the facilities at each individual racecourse will be assessed as part of the inspection and review process by the IHRB Licensing Committee and upon which the racecourse's licence to operate is based. Compliance will be assessed and graded on the basis of standards having been met, substantially met, partially met or not met. The IHRB will engage with Racecourses to ensure that there is an adequate plan in place to address as a priority any areas requiring improvement. The other Sections (9-13) of the Manual will be reviewed regularly by HRI.

The attainment of the key requirements outlined in the Manual will be considered, along with other factors, as part of the fixtures allocation process by the HRI Fixtures Committee following consultation with the AIR and notification to racecourses in advance.

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1

RACECOURSE

1.1 Obstacles

1.1.1 Plain Fences

Key Requirements:

- A toe-board (preferably round) on all 'Irish type' plain fences while 'Cheltenham type' fences have square or rectangular toe board
- The toe-board should be set into the ground in front of the fence at a distance equivalent to the height of the fence (the measurement is taken from the toe-board to a point perpendicular below the highest point of the fence)
- A clearly visible front bar on all plain fences, firmly fastened to the fence while 'Cheltenham type' fences also have a site board which should be firmly secured
- Aprons should be stepped up to extend from the toe-board to the front bar and preferably be of gorse, leylandii or birch. Alternatively, approved artificial aprons (e.g. Easyfix) are also permitted
- Toe-boards, bars and front boards to be painted a dull orange colour*(subject to revision during the 2025/2026 season)
- Steeplechase fence height should be between 4ft 6 inches (137cms) and 4ft 9 inches (145cms) – if there is a requirement for the fence to be lower to suit variations in the ground, they should be no less than 4ft 4 inches (132cms) in height

1.1.2 Regulation Fences

Key Requirements:

- The apron on a Regulation fence should not entirely fill the ditch
- It is not permitted to leave the grass showing between the toe-board and the apron (the ditch must be dug out/sod turned over or alternatively sprayed with weed killer or spread with wood chip)
- Toe-boards should be at least 12 (30cms) to 14 (36cms) inches in height and 3 inches (7.6cms) thick with the front edge rounded
- Toe-boards to be painted a dull orange colour and securely fixed about 2 inches below ground level
- Regulation fences should normally be between 4f 6 inches (137cms) and 4f 9 inches (145cms) in height – if there is a requirement for the fence to be lower to suit variations in the ground they should be no less than 4f 4 inches (132cms) in height

1.1.3 Birch Hurdles

Key Requirements:

- Placed to leave the top bar (which must be padded) exposed on the take-off side
- Timbers rounded/bevelled off to prevent injuries
- Laced to ensure it is difficult to see through birch (or gorse if used) and packed tightly to provide a solid appearance

- The bottom bar should be as close to the ground as the grass permits with an overhang of approximately 20 inches (51cms) and no less than 3ft 1 inch (94cms) measured perpendicular from the top bar
- To ensure hurdles are erected at a constant angle a template should be provided at each flight
- There should be no less than five hurdles in each flight

1.1.4 Easyfix Hurdles

Key Requirements:

- IHRB approved variety, designed and manufactured by Easyfix, Co. Galway (unless otherwise approved by the IHRB)

1.1.5 Padded Hurdles

Key Requirements:

- Designed by the BHA and manufactured by WF Racing (unless otherwise approved by the IHRB)

1.1.6 Wings

Key Requirements:

- Plastic construction and no less than six metres in length
- Steeplechase course wings should be no less than 1ft higher than the fence at the point where the wings and fence meet
- Hurdles wings should be no less than 2ft higher than the hurdle at the point where the hurdle and wings meet
- Wings should be spread by at least 3ft but this figure may be reduced where a wider spread would make horses on the rail substantially alter their course

1.1.7 Apparatus

Key Requirements:

Racecourses should ensure the following:

- There is at least one stop race flag in the possession of the person designated in agreement with the Clerk of the Course
- There is at least one bypass disc and one bypass flag at each obstacle for the entire duration of a race
- At least two fence Marshalls in high-vis bibs should be in place at each obstacle for the entire duration of a race
- That the number of screens, as required by the IHRB, are provided at locations agreed with the Clerk of the Course such as obstacles, winning post, parade ring and in transit following the race (to be determined on a track by track basis)

1.2 Crossings

Key Requirements:

- Suitable material, well maintained with a level passing from the track onto the crossing



New Developments:

- Vehicular course crossings are discouraged as part of any new developments
- Where vehicular course crossings cannot be avoided, they must be no less than 10m wide

1.3 Watering Systems

The recommended amount of water is imperative for good turf management and participant safety/welfare

Key Requirements:

- Capable of applying as much water as required by the IHRB Clerk of the Course
- Water distribution system (including pump and backup) which applies irrigation consistently and in a manner that minimises the impact of wind distribution
- A good consistent water supply (i.e. reservoir/bore hole)

1.4 Running Rail

Key Requirements:

- An IHRB approved variety and shall have a rigid aspect, collapse properly, has appropriate spikes and can be easily and quickly moved in the event of an accident or access being required
- Continuous plastic running rail is most effective form of "dolling" particularly on bends (the most effective method of indicating the course to be followed except where it is impractical or for safety reasons)



New Developments:

- Minimum upright height of 122cm to the cup for new developments, not less than 100cm for existing racecourses.

1.5 Safety Access Road

Key Requirements:

- Providing access to all parts of the racing surface for essential services (doctors, ambulances, vets, horse ambulances and recovery vehicles)
- Tarmacadam (or similar surface) and suitable for all types of vehicle
- The ambulance road must be regularly maintained to ensure it remains in good condition and free from pot holes
- Passing places/laybys along with turning points (where a continuous ambulance road is not possible)
- Safety measures (undertaken by the racecourse) wherever pedestrians are likely to gather in or near the immediate vicinity of the road



New Developments:

- New developments must have a continuous ambulance road which permits access to the entire track

1.6 Canter Downs

Key Requirements (where applicable):

- A dedicated all-weather canter-down on all courses that have winter National Hunt racing to protect the surface
- At least 3m wide and railed on both sides by approved running rail, unless with permission of IHRB it may be railed on one side
- Any crowd barrier/fencing should be a minimum of 2m behind the running rail (for safety reasons)



2

STARTS

2.1 Starter's Rostrum

Key Requirements:

- A mobile rostrum to be provided by the racecourse
- The rostrum is required to be no less than 1.35m high with flat, gently ascending steps, a handrail and a non-slip surface
- The racecourse to ensure the rostrum is in position before the start of each race with the steps facing the horses
- The rostrum platform dimensions to measure no less than 0.8m x 0.8m

2.2 Starting Stalls

Starting stalls are provided by HRI, along with a trained stalls team (stall handlers and stalls maintenance technicians)

Key Requirements:

- A hard standing area adjacent to the course along the straight for unloading and parking stalls (dimensions are dependent upon the stalls design and the number of sets utilised, however the area may need to be at least 25m long and 10m wide)
- Easy access to the racecourse at start positions
- level tracks with rails on both sides that include – a minimum opening of 4m to accommodate the safe removal of the stalls off the track and for stalls that not in use is
- A hard surfaced route from start to start with a turning circle onto the course
- Stalls storage facility (with a roof) for securely housing starting stalls on non-racedays to be provided – racecourses are requested to consult with HRI prior to constructing a stalls storage facility
- Access to chute starts must be regularly maintained to ensure it remains in good condition and free from uneven ground/pot holes
- Racecourses are not permitted to move the starting stalls using the hydraulic steering system – stalls can be moved without switching on the hydraulic steering system
- Any non-raceday damage to starting stalls to be notified to the HRI Racing Services Department immediately



New Developments:

- Where a chute start is used for stalls, new developments/improvement works to include a hardcore surface to allow emergency vehicles access the chute start (i.e. ambulance)



RACECOURSE STABLES COMPLEX

Key Considerations for the Racecourse Stables Complex

- The Racecourse Stables Complex comprises the Racecourse Stable Yard, the Horsebox Park and associated facilities such as examination and grassed areas
- IHRB Rules (the requirements in this Manual are for horseracing under the IHRB Rules and do not cover the use of the Racecourse Stables complex for any activities outside of those Rules)
- Planning requirements and Building regulations – racecourses are required to consult with HRI, the IHRB and the Health and Safety Executive (HSE)
- Compliant with Fire regulations
- Compliant with the Safety, Health and Welfare at Work Act



3.1 Location

Key Requirements:

- The location as a whole should be suitable for horses – i.e. quiet, secured and capable of facilitating safe management of horses
- Provision for mains water, good drainage/sewerage and an adequate supply of electricity
- Site and walkways suitably illuminated to comply with Safety, Health and Welfare at Work requirements
- A substantial supply of hot and cold water for washing down horses (i.e. to last the duration of a race day) with sufficient water pressure to be effective



New Developments:

- The Racecourse Stables should be next to the pre-parade (and/or parade ring) and Saddling Boxes
- Where possible, the racecourse stables complex and weighroom to be located adjacent to each other to facilitate swift access between both areas

3.2 Layout

Key Requirements:

- Consideration to be given to the number of boxes required – equal to the maximum number of runners on any given day calculated against the Safety Limit for each of the races taking place
- Additional boxes to cater for horses that need to be stabled overnight (particularly where racecourses stage racing on consecutive days)
- Ample space within the stables complex for the movement of horses and emergency vehicles
- Suitable surface to be level, non-slip surface, e.g. gravel, brushed concrete, or rubberised tarmac
- An entrance wide and high enough to admit fire appliances
- Accessibility for the Irish Blue Cross vehicle and trailer along with horse boxes
- The number of emergency gates/exits required to comply with fire regulations
- Additional access points must be minimised (as they may require additional manning with IHRB Security Officers)
- A suitable layout to facilitate IHRB Integrity services (i.e. clear CCTV coverage of the entire complex to include main entrance and emergency exits)
- All CCTV installation points to be agreed by the IHRB



New Developments:

- A suitable layout to facilitate access and manoeuvrability for the Irish Blue Cross horse ambulance (length 11 metres, width 2.3 metres and height 2.9 metres)

3.3 Horsebox Park

Key Requirements:

- Segregated and fenced off from roads, public car parks and pedestrians
- A vehicle approach to the stable complex designed to ensure a constant flow of horseboxes can be maintained without affecting the main roads (i.e. a circuit with in/out routes)
- Tarmac or concrete vehicle approach road
- An area assigned for the unloading of soiled bedding
- Loading and unloading ramps/bays (for several vehicles including trailers) provided adjacent to the entrance
- Suitably illuminated to load and unload in darkness/adverse weather
- The size and position of the ramp to be agreed in advance with the IHRB (site specific advice can be provided to cater for rear loading horseboxes)
- Suitable drainage and a well maintained surface (i.e. concrete, tarmac or hardcore once drained)
- Adequate space for all horseboxes required to service the maximum number of horses at a race meeting
- Where there is a lengthy distance to the stable canteen, male and female toilets to be provided within a reasonable proximity of the Horsebox Park

3.4 Perimeter Barrier

Key Requirements:

- A barrier to surround the Racecourse Stable Yard defining the secure area of management for racedays
- Substantial construction with a minimum height of 2.4m



New Developments:

- Man-made, non-slip walkways to allow easy access for horses and their attendants to all parts of the Racecourse Stables Complex

3.5 Racecourse Stables Complex Office(s)

Key Requirements:

- Two separate offices located at the entrance to the Racecourse Stables Complex to accommodate the functions of the IHRB Security Officers and the IHRB Veterinary Team
- Minimum office dimensions of 3m x 2.4m per function
- The Veterinary/Security Office(s) should be sited on the left hand side of the stables complex entrance providing clear visibility of the approach to the stables complex, main gate and entrance area (allowing teams to approach horses from the left side)

- Where there is more than one entrance to the racecourse stables complex, adequate workspace and shelter from inclement weather must be provided for IHRB security at each entrance
- Sufficient space to accommodate a CCTV control system and monitor (in an accessible lockable unit)
- Signage to indicate the location of the office
- A clean and appropriately furnished office providing substantial counter space to allow officials to work
- A suitable form of floor covering
- Suitably illuminated (to include low-level lighting for night duty) with adequate heating
- An emergency toolkit (to include all tools required for fire/or other emergencies – i.e. to break down stable doors without delay)
- Office to include toilet and sink (with hot and cold water), a kettle, microwave and refrigerator
- Contact telephone numbers for the racecourse management executive, medical/ veterinary personnel, farriers and other essential services clearly displayed in the office



New Developments:

- Two separate offices located at the entrance to the Racecourse Stables Complex to accommodate IHRB Security Officers and the IHRB Veterinary Team.

3.6 Stables Complex CCTV

Key Requirements:

- The CCTV system will be in accordance with the requirements of the IHRB

3.7 Lighting

Key Requirements:

- Floodlights within the stable yard ensuring all passageways illuminated
- Boxes, tack boxes, store rooms, toilets and wash downs to be appropriately illuminated
- Full-grilled stables or those used overnight to be fitted with individual external switches
- All other stables can be illuminated by means of a master switch located in the Stable Security Office



New Developments:

- Low level lighting within the stable yard is not permitted due to glare in driving mirrors and from wet concrete

3.8 Specification for Stables

Key Requirements:

- Stables to be arranged as rows, quadrants or blocks in a traditional yard
- Where an existing American barn system is used, horse to horse contact to be prevented whereby the partitions being used are high and solid with walkways to allow sufficient space for safe turning of horses and access for emergency vehicles
- A minimum size of 80 sq. ft. (7.44 sq. mtrs.) with no side less than 8 ft. long (2.44 mtrs.)
- Constructed of materials which are durable and well ventilated
- Effective roof insulation if used during the summer months (as likely to overheat)
- Half doors capable of being securely held open by retaining hooks, in which the lower half cannot be opened if the top half is closed
- Half doors to have flush (wooden, metal or recycled plastic) internal surfaces. Any part of the door (inside or out) which may be chewed to be protected by a correctly fitted integral metal strip or sheet
- Complete doors are not acceptable (this refers to solid doors)
- Draw bolts on the top and bottom door or where relevant kick fasteners, except for the full-grilled stables.
- Ring bolts (no other internal wall-mounted fittings unless authorised by the IHRB)
- Waterproofed internal electric wires/fittings that are either beyond a horse's reach or securely protected
- Internal surfaces capable of being cleaned and disinfected as required by the IHRB
- Solid, impervious floors of hygienic non-slip material
- All floors to be of concrete or other suitable material and capable of draining freely
- Solid walls with smooth surfaces and an impervious finish
- The junction of the walls and floor to be effectively sealed
- Any protruding (wooden) surface capable of being chewed to be protected by a correctly fitted integral metal strip or sheet
- Window surrounds finished to the same specification as the interior walls. Windows to be effectively protected, with minimum rebates
- Where feed-bowls are part of an existing construction, the feed-bowls should be non-usable (removed, covered or filled-in)



New Developments:

- Stables to be arranged as rows, quadrants or blocks in a traditional yard (American barns not permitted)
- A minimum size of 120 sq. ft. (11.15 sq. metres), with no side less than 10 ft. (3m) long

- A proportion of stables to be a minimum size of 140 sq. ft. (13 sq. metres) for 'overnight' or larger horses
- Ideally fitted with sliding doors (racecourses are required to have the availability of closing the v notch in the sliding door should it be requested by a Trainer)
- Consideration to be given to instructing the door fabricator to include tack hooks at a suitable height and location
- All internal walls should continue up to the underside of the roof to prevent interaction between stables
- Draw bolts on the top and bottom door or kick fasteners (where relevant), except for in full-grilled stables
- At least 3m high at the eaves unless a lower height is agreed with the IHRB Licensing Committee
- Well-ventilated with ridge vents
- To facilitate ventilation a single row of stables shall be ventilated from front to back
- Where stables are constructed "back-to-back" ventilation should be provided through a raised ridge cap at the roof apex
- A roof overhang of at least 1m. Where space is at a premium, the overhang dimensions may be varied at the discretion of the IHRB

3.9 Temporary Stabling

Key Requirements:

- Temporary stabling should only be utilised as an exception with prior agreement of the IHRB Licensing Committee for temporary and/or emergency purposes
- A minimum size of 120 sq. ft. (11.15 sq. mtrs.) with no side less than 10 ft.
- Erected on a solid floor as agreed with the IHRB
- A non-flappable roof (if the roof is canvas it should be fastened in such a way that it does not flap in the wind)
- No internal fittings and draw bolts on the door
- Solid walls with smooth surfaces and an impervious finish
- The junction of the walls and floor to be effectively sealed
- Any protruding (wooden) surface that could be chewed to be protected by a correctly fitted integral metal strip or sheet
- Internal surfaces capable of being cleaned and disinfected as required by the IHRB Racecourse Biosecurity Policy
- Waterproofed internal electric wires/fittings that are either beyond a horse's reach or securely protected
- Internal wall-mounted fittings (including mangers) are not permitted other than a tie ring

3.10 Water

Key Requirements:

- Clearly marked points to indicate hot and cold water positions within the Stables Complex
- Hot water to be available throughout the race day along with adequate water pressure to meet raceday demands
- Cold water taps installed at regular intervals around the yard

3.11 Wash Downs

Key Requirements:

- Located in an area that is safe to avoid congestion (i.e. away from entrances)
- Each wash down should be of sufficient size to safely accommodate and turn a horse
- The number of wash downs should be appropriate in number to the racing surface (turf or AW), timing of fixtures and minimum number of runners – horses should not be kept waiting for a wash down post race due to lack of a sufficient number of washbays
- A good supply of hot and cold water with sufficient functional water pressure – a minimum of one hot water source to be provided
- Washbays equipped with hoses and shower heads on reels or overhead booms
- A well-drained, non-slip surface
- Sharp edges to be padded
- Covered, if appropriate to the racecourse fixture programme (i.e. holding a high percentage of winter fixtures)



New Developments:

- Consideration to a water supply specification such as 50% of the taps in use simultaneously providing 10 litres per minute per tap (one standard bucket per tap for 50% of the taps) and no less than 5 litres per minute wit 50% of the taps in use (one bucket per two minutes for 50% of the taps)

3.12 Toilets/Showers

Key Requirements:

Considerations where reasonably practicable should be given to privacy provisions particularly where areas could be used as gender neutral areas.

- A minimum of two male and two female toilets (one male toilet with additional urinals is accpetable within current facilities). If the stable canteen with toilet facilities is in close proximity, these toilets may be sufficient)

- Toilet facilities to be cleaned and restocked at regular intervals throughout the race meeting
- A sink with hot and cold running water
- Female toilets to have a sanitary bin provided in each cubicle
- A small selection of female sanitary products to be available within the toilet block
- A mirror and counter/shelf for self-care
- Electric sockets in each area, all insulated to protect against dampness
- Showers should be cleaned before and after each meeting
- The shower room should be free from clutter and not used as a storage room
- Showers should have adequate hot water and water pressure



New Developments:

- A minimum of two male and two female toilets. If the stable canteen with toilet facilities is in close proximity, these toilets may be sufficient.

3.13 Stables Complex Canteen

Key Requirements:

- Convenient access to the stables in the case of an emergency
- Signage stating 'Authorised Personnel Only' with notices displaying who is eligible to use the facilities, the times of service and the location of the exits
- All food to be provided in line with Food Provision and Facilities for Stablestaff at Irish Racecourses (booklet). One page guidelines summary sheet attached at APPENDIX A
- Food should be available at least 2.5 hours before the first race (light snacks and tea/coffee drinks) with hot meals available at least 1 hour before the first race
- Canteen to be open until 30 minutes after the last race (including evening meetings). Additional flexibility around opening hours is required where a racecourse may stage consecutive days (i.e. where there are overnights)
- Capable of accommodating stablestaff at peak usage times, with standards of hygiene, cooking, washing and ventilation facilities that meet current applicable legislation
- Sufficient number of staff to be provided (ensuring prompt service)
- Hot and cold meals of adequate variety and quality with prices clearly displayed for attendees
- Access to water free of charge

3.14 Rest Rooms



New Developments:

- Break out areas for rest and relaxation adjacent to the stable staff canteen (where possible) with sofa type seating
- Ideally a separate area to the canteen should be provided with facilities to assist long distance travelling staff to rest

3.15 Tack Lockers (where available)

Key Requirements:

- The number of tack boxes/kit lockers required to be determined by the racecourse based on historical demand or as directed by the IHRB
- Tack boxes or kit lockers within individual stables are not permitted
- Tack boxes dimensions to be 1.8m x 1.2m
- Area to be appropriately lit and covered by CCTV with locks provided for tack boxes

3.16 Power Points

Key Requirements:

- Power points installed at regular intervals around the stables complex (for operation of machines such as aerosol generators for disinfecting purposes)

3.17 Bedding/Bedding Stores

Key Requirements:

- Good quality Bedding (dust-extracted wood shavings and/or paper) to be provided
- A clean, dry, clearly signposted bedding store properly protected from weather

3.18 Post-Race Space



New Developments:

- Sufficient space within the Racecourse Stables Complex for horses to be properly and safely walked off and cooled down
- A sand area/roll and/or grassed area – provides enhanced care for horses post-race

3.19 Midden (muck heap)

Key Requirements:

- A midden (muck heap) outside the stables for soiled bedding suitably sited to be convenient but safe
- A tipping trailer can provide a means of avoiding double handling
- The midden is required to be emptied between each race meeting (not immediately before the next race meeting)
- Soiled bedding, prior to final disposal, to be suitably contained away from the immediate proximity of stabled horses

3.20 Signage

Key Requirements:

- All boxes to be numbered, along with clear signage on stores/ancillary facilities
- A map of the stables complex to be displayed
- The following signage is required:
- IHRB Security Notice: provided by the IHRB and to include:
 - No smoking
 - No Vaping
 - No urinating in boxes
 - Care with food, drink and medicines in proximity to horses pre-race
 - Horses to be handled using a bit and headcollar or bridle at all times unless otherwise directed by the IHRB
- CCTV

Racecourse responsible for the following:

- Fire Exit signs
- First Aid Point

3.21 Emergency Equipment and Fire Precautions

Key Requirements:

- A First Aid kit in line with current Health and Safety Regulations within the Stable Security Office
- Signage indicating the location of the nearest artificial electrical defibrillator (AED)
- All tools required for fire/or other emergencies (i.e. to break down stable doors without delay)
- In consultation with the Fire Authorities, fire alarms, hoses, fire extinguishers and fire buckets to be installed along with appropriate fire exit signs. Hydrants to be clearly marked



4

VETERINARY FACILITIES

4.1 IHRB Sampling Unit

Key Requirements:

- Two loose boxes - minimum size of 12 ft x 12 ft
- Effective natural ventilation to ensure health, welfare and biosecurity
- Sampling Unit Office area between/next to or along the rear of the sampling unit with direct access to both loose boxes (i.e. a room for office and service area along the rear with direct access to the loose boxes)
- Soap and clean towels
- A watertight rubbish bin
- Long handled brush for keeping Office Area clean during racing
- Equipment for skipping out Sampling Boxes during racing
- Sampling Unit to be used only for the collection of biological samples (and not for other purposes between race meetings)
- The unit to be kept clean, hygienic and in good condition



New Developments:

- Sampling unit boxes to be a minimum size of 15 ft x 11 ft 8 inches
- Sliding doors to office located on the stable side with a closable sliding window for viewing
- Enclosed separate wash-down area, with hot and cold-water supply and a non-slip floor
- A sectioned-off area of the yard or separate small yard for sampled horses to be walked off whilst under secure chain of custody
- A standard stable door with bolts on the inside providing access to the Stable Yard
- Windows high enough to be beyond a horse's reach or fitted with grills or shutters on the inside
- Artificial lighting (contained in wall fittings out of a horse's reach) fitted with dimmer switches
- Non-slip flooring, of concrete or other approved material
- At least one and preferably two tie-rings, a minimum of 5 ft 6 inches from the floor
- Padding over unavoidable projections
- No loose or protruding items such as mangers, pendant lights, protruding hooks, fasteners, nails or removable drain covers
- Beams or pipes high enough to ensure they are no risk to a horse's safety
- Loose boxes cannot be used for treating or housing injured or sick horses or for saddling horses, except with the permission of the Veterinary Officer
- One loose box bedded with paper and a second loose box bedded with wood shavings free from contaminants
- An adequate reserve of paper and shavings to be made available for each meeting

4.2 IHRB Sampling Unit Office

Key Requirements:

- Sampling Unit Office – a minimum size of 120sq ft
- Secure fasteners fixed to the doors opening into the loose boxes
- Locks to the outside door
- Natural and artificial lighting
- An impervious and easily cleaned floor
- A 'horse' sink, for use with urine samples (large enough to be able to fill stable buckets), preferably of stainless steel, with good supplies of hot and cold water and drainers
- A separate 'person' sink for handwashing
- Minimum of 12ft run of work top not less than 15 inches wide, with shelving below and above part of the working top
- A minimum of twelve corrosion-resistant and wall mounted coat hooks to hang up tack and coats etc.
- Table and two chairs, or extra (6ft run) work top with stools
- Heating, particularly for winter/evening racing
- Fire extinguisher
- Sufficient power sockets for the fridge and to recharge scanners
- A refrigerator and freezer unit, the fridge section of which is large enough to accommodate two Sample Transport Boxes - minimum internal size (Height 30 inches/76cm, Width 19 inches/48cm, Depth 14 inches/36cm) suitable to be fitted with locking padlocks. Freezer must be separate compartment, not icebox unit within fridge
- Television for screening the day's racing
- Four to six brackets, screwed to the wall to hold urine collectors in between sampling
- Soap and clean towels
- A watertight rubbish bin
- Long handled brush for keeping Office clean during racing
- Equipment for skipping out Sampling Boxes during racing

4.3 Veterinary Treatment Box

Key Requirements:

- Located in the same vicinity as the Sampling Unit with convenient, adjacent parking for Racecourse Veterinary Surgeons and direct access for the horse ambulance and/or recovery vehicle (clearly signed as the Veterinary Treatment Box)
- Where the Stables Complex is remote from the racecourse, a Veterinary Treatment Box to be provided both on the racecourse (ideally adjacent to the saddling boxes) and within the Stables Complex
- Provision to move a fatally injured horse from the Veterinary Treatment Box other than solely through the main entrance to the stables complex
- A loose box of minimum size of 6m (15ft x 15ft) with an adjacent anteroom
- A non-slip floor, covered by a seamless rubber material that is screed up the walls to a height of 22cm; (9 inches)
- Drainage to a central internal drain
- Fluorescent strip lights set into the roof and into the walls at waist level
- Additional lights, one on each side of the box, which can be swung in to illuminate injuries (alternatively hand-held lights may also be considered)

Key Requirements for the anteroom:

- Secure storage for equipment and a form of work surface
- A sink with hot and cold running water along with a hose extension
- Sufficient amount of 13amp sockets placed near to the door for x-ray equipment endoscope light sources etc.
- A small freezer for ice packs



New Developments:

- Located in the same vicinity as the Sampling Unit with convenient, adjacent parking for Racecourse Veterinary Surgeons and direct access for the horse ambulance and/or recovery vehicle via a separate accessible gate
- An additional observation box adjacent to the main veterinary treatment box
- Observation box to have a non-slip floor (of rubber substance) with rubber walls approx. 1.5 metres in height
- Fluorescent roof lighting

4.4 Trot-Up-Area

Key Requirements:

Location:

- Near the entrance to the Racecourse Stables Complex from the Horsebox Park in order that stable staff can use it with minimal disruption to their routine.
- A safe enclosed site with minimal traffic, both vehicular and pedestrian. This is important for, a. Safety of horse and staff b. So that the Veterinary Officer can hear footfall as part of the examination c. So that there is a calm environment for the horses
- Shelter, adjacent to the trot up entry, on the left, suitable for three staff.
- A dedicated holding area for horses and staff to wait safely without interruption.

Siting:

- On level ground. Slight incline or decline may be accepted when agreed with IHRB/HRI. Horizontal profile must be level i.e. no roll or camber
- Enclosed with suitable rails and/or walls and /or fencing to provide a safe area particularly in respect of horse vehicles/pedestrian traffic
- Any existing structures adjoining, such as walls and edges, must be padded.

Surface:

- For the main trot up area must be poured rubberised tarmac.
- Dimensions and Design:
 - A minimum of 3m wide, with a space for turning at the far end, 5m diameter which must be level, non-slip and easily maintained. If 4m wide or more, a turning circle is not needed as horses can turn safely within.
 - Main trot up area should be 30m long.
 - Where being used at night, task lighting must be provided to safely and effectively examine horses.
- Any proposed departures from the above criteria may be submitted to the IHRB for consideration but will only be approved should the solution deliver an equivalent standard

4.5 Casualty Management

Key Requirements:

- Discreet enclosed area designated for the temporary storage of a horse that may have died or been humanely destroyed (container storage is acceptable provided it is managed properly)
- The area should be easily accessible for unloading (as well as removal)



New Developments:

- Racecourses to liaise with the IHRB and The Irish Blue Cross regarding the design



5

PADDOCK/ ENCLOSURE

5.1 Saddling Boxes (where available)

Key Requirements:

- Located adjacent to the Parade Ring – with enough saddling boxes provided to cater for the maximum number of runners as determined by the safety limit
- A minimum size of 2.4m wide x 3m long, with a clear height of 3m per box
- Constructed of materials that are easily cleanable, with an impermeable finish
- Hard level non-slip floor (unless permission given by the IHRB), draining to the door and partitions high enough to prevent interference from neighbouring horses
- Shock absorbing kicking surface on the rear sides and back of the wall of all boxes, rubberised and of cleanable material (to prevent damage to horse legs and spreading of plates)
- Should there be saddling boxes with doors they should be sliding – lighting, water, power and coat hook are preferable extras.



New Developments:

- All areas where horses will be present must be accessible by the horse ambulance - a double gate for access to be provided with swan-neck rail

5.2 Pre-Parade Ring (where available)

Key Requirements:

- Located adjacent to the Parade Ring
- Dimensions to accommodate the numbers of horses that are likely to use it – the IHRB can provide guidance in this regard
- Pre-Parade Ring to incorporate saddling boxes, a box for the farrier and spectator viewing
- A non-slip, rubberised horse walkway no less than 2m from saddling boxes around in a ring and to Parade ring
- Pre-Parade ring to be bordered by rails of at least 1.22m high – the racecourse is responsible for installing any additional barriers or rails deemed necessary to protect the public from the horses (including a double swan-neck rail)

5.3 Parade Ring

Key Requirements:

- Located in proximity to the weighroom entrance and grandstand (to allow racegoers to easily reach viewing terraces)
- Access to the Pre-Parade Ring, weighroom, racecourse and ease of access for Officials should be considered

- Parade ring to incorporate winners' enclosure, spectator viewing, disabled persons viewing terrace, Owners and Trainers viewing area, press viewing area, TV camera and presenter position, PA system and a wheelchair accessible presentation stand
- Parade horse walk with inner walkway loop at one end to be included
- A non-slip, shock absorbing rubberised horse walk no less than 2m wide – where rubber bricks are used (in lieu of pour on rubber) the bricks must be installed in either a concrete or substantial tarmac subbase and with a solid edging kerb to both side to ensure blocks stay tight and locked together
- Parade ring minimum bend radius of 7m for existing parade rings
- The minimum walking distance should be at least 6m per horse (for practicalities of current parade rings, please liaise with the IHRB)
- Horse entrances and exits to be a minimum of 2.4m wide between safety rails
- Access through a restricted number of signposted access points (1m wide), allowing for stewards, officials, owners, trainers and press
- Where the Winners Enclosure is incorporated into the Parade Ring, the dimensions of the Parade Ring will be required to increase over and above these specifications to reflect this dual purpose
- Bordered by a double safety rail (consisting of an approved running rail) adjacent to the horse walk with an outer independent crowd barrier (minimum spread of this double barrier should be 1m with all sharp corners padded)
- Architecture/furniture is discouraged close to the crowd barrier (where seats are in place slanted seats are preferable)
- Minimum height of the inner rail to be maintained at 1.22m
- Consideration to be given to the size of the central area (generally turfed) in relation to the maximum safety factor at each racecourse. Note: many horses are owned by groups/syndicates, many of which will attend when a horse runs, thus resulting in greater pressure on space in the central area
- Exit route from the Parade Ring to be marked with guide rails. Gaps in these rails to exist, be marked/manned for access and be padded where appropriate
- Barrier between viewing areas and the Parade Ring to incorporate some form of permanent barrier fencing to prevent children and members of the public from ducking under the rail
- Where a large concentration of people is expected at a barrier, consideration to be given to designing the barrier in line with relevant crush barrier standards
- Where there are more than five viewing steps, crush barriers will be required – please liaise with the Local Authority for relevant statutory regulations
- In relation to construction of the viewing steps, consideration to be given to overall and individual unit stability, as well as long-term weather resistance/durability
- In tandem with other risk-reducing procedures, racecourses are required to consider the installation of additional fencing, rails or barriers in line with best practice



New Developments:

- Parade ring minimum bend radius of 12m for new parade rings
- An appropriate gap of at least 1.5m between the Parade Ring rails and the horse walk surface to ensure a suitable distance between horses and the public.



6

WEIGHROOM

Key Requirements:

- Scales (scales plate will be provided by the IHRB)
- Officials Desk
- Changing Rooms (Male and Female)
- Valets' Room
- Stewards' Room
- Handicappers Room (can double up except in new developments)
- Jockeys' Rest Room
- Press Room
- Jockeys' Medical Room and Warm-Up Area
- Drug Testing Room
- Physio Room
- A discreet external smoking area (i.e. that members of the public cannot approach jockeys)
- Weighroom dimensions to reflect the maximum number of runners at a racecourse as per the Safety Limit

**New Developments:**

- Trainers Tea Room

6.1 Weighroom Work Area

Key Requirements:

- Located in a central position within the Weighroom complex – to ensure an appropriate environment, soundproofing/acoustics to be investigated due to high noise levels around the work area during racing
- Long desk or table with a fully adjustable chair provided for the Clerk of the Scales (to accommodate the scales weight indicator, a laptop and general paperwork) positioned with a commanding view of the entrance door and door to the Jockeys' Changing Rooms
- The weight indicator and display screen provided by the IHRB is required to be fixed on a wall beside the Clerk of the Scales, approx. 2m high facing the riders as they weigh in/out and facing them as they return after a race
- Table and chairs (a minimum of four) should also be provided for use by other Officials such as Judge, Starter, Assistant Clerk of Scales, Doctor, Clerk of Course etc.
- Layout of the room may require railings to be positioned to prevent jockeys from going directly into the Changing Room without passing the Clerk of the Scales
- Sufficient number of electrical sockets: 4 for the Clerk of Scales (to include scales, wall display, screen and weight indicator, laptop, etc.) and 1 each for the Judge and Starter
- Broadband connectivity

- Notice board displaying the names of 'Acting Stewards'
- Hooks in view of the Clerk of the Scales to hang number cloths
- Clock (displaying accurate time) that can be viewed by the Clerk of the Scales
- TV monitor
- External/internal telephone lines
- Adequate heating and lighting
- Notice board displaying non-runners, changes of riders etc.

6.2 Scales

Key Requirements:

- The electronic scales (provided by the IHRB) in the Weighroom to be calibrated and maintained regularly as directed by the IHRB, along with the display screen

6.3 Stewards' Room

Key Requirements:

- Located close to the Clerk of the Scales within the Weighroom
- A minimum size of 25ft x 20ft and capable of accommodating up to 12 witnesses (for an enquiry)
- Stewards Room to be soundproofed, ventilated and air-conditioned/heated where required
- Lighting with a one-way glass window to ensure people cannot see into the room
- A wall capable of supporting two 50-inch television monitors and associated equipment
- Connections for the monitors along with the Stewards' talk back unit, will be specified by the integrity service provider along with ensuring equipment is in working order on race days
- A minimum of four 13-amp switch socket outlets - the location of which to be specified by the integrity service provider
- Ten switch sockets for other electrical equipment that may be present in the Stewards' Room
- Desk(s) with sufficient chairs behind which all the Raceday Stewards and the Stipendiary Stewards can comfortably sit (a minimum of 8 spaces along with space for those attending an enquiry)
- In the absence of a Handicappers room, a separate desk for the Stipendiary Stewards and Handicapper is required
- Coat hooks/stand

**New Developments:**

- A soundproofed ante-room ideally located adjacent to the Stewards' room in which witnesses can sit while waiting to attend a Stewards Enquiry (this should be separate to Handicappers room)

6.4 Stewards' Viewing Box (Tower within the enclosure)

Key Requirements:

- To be located head-on facing back down the finishing straight – please liaise with the IHRB as this will be dependent on track layout
- Overall height – 6 metres
- Floor height for viewing – 3.5 metres
- Eye level approx. – 5.1 metres
- Viewing width – 3 metres; overall floor area 4m²
- Stair width – 1.2 metres (building regulations)
- Openable plexiglass on both sides
- Cabled for TV installation and to include 3 sockets
- Weather protection at the head on viewing window and the side window to view
- Steel structure, bolted to concrete base

6.5 Male Jockeys' Changing Room

Key Requirements:

Considerations where reasonably practicable should be given to privacy provisions particularly where areas could be used as gender neutral areas.

- Suitably located to ensure jockeys can pass directly in front of the Clerk of the Scales when returning to the changing room (this helps to avoid a jockey failing to weigh-in)
- Dimensions to reflect the racecourse safety limit and the number of jockeys expected to attend each race meeting – this can be further affected by a mixed card or where a racecourse regularly host QR races or Bumpers
- In considering the space required – racecourses to review their fixtures for previous years and the average number of riders in attendance
- A minimum 1m for each jockey changing space
- At least one cubicle changing space for privacy
- Adjoining toilet and shower facilities – a minimum of five to be provided
- All shower spaces to have a curtain rail for privacy (or at least one space if there are limitations based on layout)
- Showers should be cleaned before and after each meeting
- The shower room should be free from clutter and not used as a storage room
- Showers should have adequate hot water and water pressure
- Walls to be lined with benches providing 1m per rider along with space for bags underneath the seating and overhead shelving to store saddles
- Clothes hooks to be provided for each jockey space

- Work tops (for valets) in the centre of the room
- An electronic trial scales with emergency back-up power and surge protection
- Level floors covered with a wash-down material
- All surfaces, including walls, doors, shelves, cupboards and sinks to be water resistant and capable of being wiped down
- A clock and a noticeboard in a suitable location
- Bright lighting – day light bulbs are preferable
- Heated by a form of heating which does not have an exposed element – central heating or oil fill electric radiators are preferred
- Adequate ventilation
- Secure building - not overlooked from outside or public areas
- TVs to show racing throughout each race meeting
- Electric sockets in each area, all insulated to protect against dampness
- Fire safety compliant
- A bell/warning system to indicate when jockeys need to leave for the Parade Ring



New Developments:

- An intercom system to allow communication with riders
- Walls to be lined with benches providing 1m per rider along with space for bags underneath the seating and overhead shelving to store saddles

6.6 Female Jockeys' Changing Room

Considerations where reasonably practicable should be given to privacy provisions particularly where areas could be used as gender neutral areas.

Key Requirements:

- Suitably located to ensure jockeys can pass directly in front of the Clerk of the Scales when making their way back to the changing room (this helps to avoid a jockey failing to weigh-in)
- Dimensions to reflect the maximum field size of each racecourse – particularly where a racecourse hosts a female riders' race, and for future increases in the number of female riders participating
- A minimum 1m for each jockey changing space
- At least one cubicle changing space for privacy
- Drinks to be provided in the changing room
- Adjoining toilet and shower facilities (separate from changing area) are required – a minimum of three to be provided
- All shower spaces to have a curtain rail for privacy (or at least one space if there are limitations based on layout)
- Waster paper bins

- Female toilets must have a sanitary bin provided in each cubicle
- A small selection of female sanitary products must be available within the toilet block
- A mirror and counter/shelf for self-care should be made available along with a hairdryer
- Showers should be cleaned before and after each meeting
- The shower room should be free from clutter and not used as a storage room
- Showers should have adequate hot water and water pressure
- Walls to be lined with benches providing 1m per rider along with space for bags underneath the seating and overhead shelving to store saddles (individual chairs not suitable)
- Clothes hooks to be provided for each jockey space
- Level floors covered with a wash-down material
- All surfaces, including walls, doors, shelves, cupboards and sinks to be water resistant and capable of being wiped down
- A clock and a noticeboard in a suitable location
- Bright lighting – day light bulbs are preferable
- Heated by a form of heating which does not have an exposed element – central heating or oil fill electric radiators are preferred
- Adequate ventilation, allowing at least 6 changes of air per minute
- Secure building - not overlooked from outside or public areas
- TVs to show racing throughout each race meeting
- Electric sockets in each area, all insulated to protect against dampness
- Fire safety compliant
- A bell/warning system to indicate when jockeys need to leave for the Parade ring



New Developments:

- An intercom system to allow communication with riders
- Walls to be lined with benches providing 1m per rider along with space for bags underneath the seating and overhead shelving to store saddles

6.7 Warm-Up Area

Area close to Male and Female Changing Rooms to be provided for warm-up equipment (i.e. stationary exercise bicycle and cross trainer)

6.8 Jockey Canteen

Key Requirements:

- A canteen capable of serving hot food
- Accessible to both male and female riders – where possible not part of the male changing area
- A rest area (in combination with the canteen) to include a seating area to eat and rest
- Where the jockey canteen is currently part of the male changing room, provision of drinks to be made available within the ladies changing room
- All food to be provided in line with Food Provision to Jockeys at Irish Racecourses (booklet). One page guidelines summary sheet attached at APPENDIX B
- The Jockey Canteen is not for trainers - racecourses who utilise a joint facility may only serve trainers through a hatch



New Developments:

- Jockey Canteen to be located in a separate location to the male changing room and to include an eating/rest area

6.9 Valets Room

Key Requirements:

- Directly connected to the Jockeys Changing Rooms – preferably close to their worktops
- A minimum size of 3m x 3.6m with a connecting drying room of 2.4m x 3m
- Equipped with a washing machine and industrial tumble dryers
- Two sinks (side by side) with hot and cold running water, a scrubbing board on either side of each sink and hooks above the sinks
- Drying racks to be provided in the connecting drying room
- An access door capable of being locked during racing to transfer kit to and from vehicles
- The distance between the access door and vehicle parking should be as short as possible (heavy equipment will be transported to and from this area)
- Lighting and a sufficient number of power points to be provided



New Developments:

- Valets Room (work top area and trial scales) to be located between the male and female changing rooms to ensure females do not have to enter the male changing room



7

MEDICAL FACILITIES

7.1 Jockeys' Medical Room (JMR) Area

Key Requirements:

- Situated within the Weighroom or adjacent (within a short walking distance)
- At ground level no more than 50m from the outside of the building
- A clear, level and unobstructed corridor which can accommodate a stretcher surrounded on all sides by attendants
- An ambulance loading bay (level with the entrance to the facility) directly outside the entrance to the facility – capable of accommodating a reversed ambulance
- The loading bay to be well lit and not overlooked by the public
- A level surfaced, unobstructed vehicle route to and from the facility offering a clear route from the racecourse to the JMR and from the JMR to the public road
- Sufficient space for other ambulances to park adjacent to the JMR or on the racecourse – this will depend on the layout of the racecourse
- A helicopter landing site (for the Air Ambulance Service) to be identified at each racecourse with easy access to the racecourse and JMR

7.2 Jockeys' Medical Room (JMR)

Key Requirements:

- Facility capable of accommodating at least two prone patients (optimum three) in separate cubicles or divided off 'bed spaces' at one time
- Screens to be provided between examination couches to offer privacy
- At least 15sq metres of space per bed or trolley
- All doors to be wide enough to accommodate a hospital stretcher and a wheelchair and be positioned accordingly to allow access
- Additional area for people to wait or be treated as sitting patients to be provided - this should be separate from the cubicles/divided off bed spaces
- Adequate storage space for first aid and medical equipment – to include a lockable cupboard
- Storeroom or cupboard to store cleaning equipment
- Desktop space for administration work along with a suitable number of chairs
- Fitted with a sink for hand washing (with hot and cold running water)
- Level floors covered with a wash-down material
- All surfaces, including walls, doors, shelves, cupboards and sinks, to be water resistant and capable of being wiped down
- Walls and ceilings painted in white colour
- Bright lighting - day light bulbs are preferable
- Additional supplemental lighting to be provided for close work, such as suturing
- Heated by a form of heating which does not have an exposed element – central heating or oil fill electric radiators are preferred

- Adequate ventilation, allowing at least 6 changes of air per minute
- Secure building - not overlooked from outside or public areas
- TVs to allow medical staff monitor events on the racecourse throughout the race meeting
- Landline telephone to ensure external communication in areas where there is no/inadequate mobile phone coverage
- A minimum of 4 electric sockets in each cubicle, all insulated to protect against dampness
- Fire safety compliant

7.3 Jockeys' Medical Room Equipment

Key Requirements:

- Two beds (Kings Fund type) or two A&E Trolleys; all to be wheel and brake mounted and have a firm mattress base to enable compressions during resuscitation. Both the head and foot to be removable, fitted with cot sides and tiltable to enable postural drainage or head aviation in head injuries with a rising IPC
- Racecourses already in possession of the more traditional examination couches - a firm mattress base with a tilting head section and attached couch roll dispenser will suffice
- Mattress to be covered with wipe down and water resistant covers
- Drip stands - one per clinical area (in the case of A&E trolleys, drip stands to be fitted to the trolley)
- Two pillows per bed/trolley, covered with a wipe down and waterproof material, pillowcases to cover (with spares)
- Two hospital blankets per bed/trolley (with spares)
- One sheet per bed/trolley (with spares)
- Dirty Laundry bags
- Vomit bowls (disposable)
- Wheel mounted and braked clinical equipment trolleys, two in each clinical area; one for dressings and drugs, one for resuscitation equipment
- Alternatively, adequately sized storage cupboards for dressings, a locked cupboard for drugs and a cupboard for resuscitation equipment
- Drinking water (bottled or fountain) and disposable cups
- Mop/bucket
- Sanitising solution
- General purpose hard surface disposable dry wipes
- Rubbish bins for each room; one for clinical waste, one for general waste (per room)
- Wall mounted disposal apron dispensers and disposable aprons
- Three wall mounted examination glove dispensers (small, medium and large gloves)
- Wall mounted sanitising wipe dispenser and wipes
- Wall mounted paper towel dispensers and paper towels
- Sharps bin - 2lt

7.4 Physiotherapy Room

Key Requirements:

- Minimum size of 12ft x 14ft
- Sink with hot and cold water for hand washing
- Power points
- Physiotherapy examination table/couch (6ft x 2ft)
- Bright lighting, heating and good ventilation
- Where a separate warm up space cannot be accommodated within current facilities, and where the physiotherapy room is large enough a warm-up area may be included within the available space (i.e. equipment to include stationary exercise bicycle and cross trainer) – please liaise with the IHRB Chief Medical Officer

7.5 Anti-Doping Room

Key Requirements:

- An administration area with space for a table and two chairs
- Integrated private WC facilities

7.6 Public First-Aid Room Area

Key Requirements:

- Located adjacent to the Jockeys Medical Room (JMR) – this allows medical and first-aid teams to provide co-ordinated care
- Accessible to the public – this may be in the main concourse if the weighroom is not accessible or visible to the general public (based on racecourse layouts)
- Where the First Aid Room is not adjacent to the JMR the facility is required to be at ground level no more than 50m from the outside of the building
- A clear, level and unobstructed corridor which can accommodate a stretcher surrounded on all sides by attendants
- An ambulance loading bay (level with the entrance to the facility) directly outside the entrance to the facility – capable of accommodating a reversed ambulance
- The loading bay to be well lit and not overlooked by the public
- A level surfaced, unobstructed vehicle route to and from the facility offering a clear route from the racecourse to the JMR and from the JMR to the public road

7.7 Public First-Aid Room

Key Requirements:

- As per the Jockeys Medical Room and Jockeys Medical Room Equipment
- Where a public first-aid room is located adjacent to the Jockeys Medical Room (or currently shared) please liaise with the IHRB Chief Medical Officer regarding requirements



New Developments:

- A separate public facility, located adjacent to the Jockeys Medical Room (JMR) – this allows medical and first-aid teams to provide co-ordinated care



8

PHOTO FINISH

Key Requirements:

- Located exactly on the finish line at height as stated by HRI Photo finish team
- A minimum size of 17ft (track side) x 10ft and separate to the Stewards viewing area and Commentary position
- Capacity to accommodate two HRI Photo Finish Technicians, IHRB Judge, IHRB Handicapper and one HRI/IHRB trainee when required
- No more than one opening window at the winning line – all other windows to be made of a single piece of glass
- Heating and ventilation to be provided – an air conditioning unit capable of maintaining a workable temperature for equipment
- Fitted with two 6ft long LED lights (minimum 71 watt each)
- A minimum of twelve twin 13-amp power points – please liaise with HRI regarding the location of power points
- Worktop fitted the full way around the room – worktop to be 700mm deep and 700mm in height
- Dado trunking is required directly above the worktop
- Chairs and coat hooks to be provided
- Secure storage within the room
- Signage (on the access door) to indicate the Photo Finish room is a private area for integrity purposes
- A parking area point located close to the Photo Finish Room to ensure heavy equipment can be transported to and from the room in a timely manner – please liaise with the HRI Photo Finish Team Leader



PRESS ROOM/ GENERAL MEDIA FACILITIES

- Conveniently located for the paddock/unsaddling area
- A door to access the outside of the building to ensure members of the Press do not enter the Weighroom
- PA Feed and workstations (including desks, chairs, telephone points and 13-amp power points) for journalists
- The number of workstations should accommodate the standard number of journalists in attendance at each racecourse, however it is preferable to provide extra temporary space for larger race meetings
- Two TV monitors
- Access to a cloakroom and toilets
- Wireless broadband connectivity

New Developments:

- Two rooms are required – one to accommodate interviews with Jockeys, trainers, owners, officials etc.



10 BETTING RING

Key Requirements:

- Location of the Betting Ring or any changes to the location, size or shape of the Betting Ring, to be discussed with the INPBA and HRI
- Racecourses control the area which bookmakers' pitches may be located and can designate any particular area for use as a Betting Ring
- Where agreement cannot be reached – the dispute will be decided by the Pitch Tribunal, please contact HRI Betting Division
- The plan and alignment of pitches shall be in line with those currently in existence
- Alterations within the plan or alignment is not permitted without prior consultation and approval (as above)
- Rails to be provided with sufficient space to accommodate each bookmaker who holds a seniority on said rail(s)
- Power is required to be provided to each rail





11

TOILET PROVISIONS

11.1 Toilet Provision at Racecourses

Key Requirements:

Reference standard for toilet accommodation is BS 6465-1:2006 + A1:2009 (see example below for information)

Sanitary Installations:

Part 1: Code of Practice for the Design of sanitary facilities and scales of provision of sanitary and associated appliances.

Below is an analysis for guidance purposes:

OPTION A:

Assembly building where use is not concentrated at intervals (as against concentrated use at half time in a football stadium)

Table 1: Minimum provision of sanitary appliances for assembly buildings where WC use is not concentrated in intervals

Sanitary Appliance	Male Visitors	Female Visitors
WC	1 per 250 males; plus 1 for every additional 500 males or part thereof; Male WC provision should be half female WC provision where urinals are not used	2 for up to 40 females; 3 for up to 70 females; 4 for up to 100 females; plus 1 for every additional 50 females or part thereof
Urinal	1 per 50 males up to 100 males; plus 1 for every additional 100 males or part thereof	-
Washbasin	1 per WC and in addition, 1 per 5 urinals or part thereof	1, plus 1 per 2 WCs or part thereof
Cleaner's Sink	As 5.5	

NOTE: Where the building type or form of entertainment is subject to an entertainment licence, the scale of provision and the location and arrangement of the toilets needs to be agreed with the licensing authority.

Example:

10,000 Attendance, assuming 75:25 split Male / Female

7500 Male	2500 Female
16 no. WC	52 no. WC
76 no. Urinals	-
31 no. WHB	26 no. WHB

OPTION B:

**Places where seating is provided for Eating and Drinking
(More onerous standard not applicable to all racegoers)**

Table 2: Minimum provision of sanitary appliances for restaurants and other places where seating is provided for eating and drinking

Sanitary Appliance	Male Visitors	Female Visitors
WC	2 for up to 150 males; plus 1 for every additional 250 males or part thereof; 2 for up to 50 males if urinals are not provided	2 for up to 30 females; plus 1 for every additional 30 females up to 120, plus 1 for every additional 60 females or part thereof
Urinal	1 per 60 males or part thereof up to 120 males; plus 1 for every additional 100 males or part thereof	-
Washbasin	1 per WC, plus 1 per 5 urinals or part thereof	1 per WC
Cleaner's Sink	As 5.5	

Example:

10,000 Attendance, assuming 75:25 split Male / Female

7500 Male	2500 Female
39 no. WC	45 no. WC
75 no. Urinals	-
46 no. WHB	45 no. WHB



12

OUTSIDE
BROADCAST
(OB)

12.1 Outside Broadcast Parking Area

Key Requirements:

- Located no more than 500m from the commentary and Weighroom – a maximum cable run of 500m is cost effective for all parties – please liaise with HRI Broadcast Manager
- A 10m inner turning radius – on larger race days with additional OB requirements the space required will be twice the size (i.e. 20m inner turning radius)
- Parking for a trailer 20m x 5m, truck 15m x 4.5m, two vans (including one for satellite uplink) 8m x 3m and trailer generator 8m x 3m
- Bright lighting to ensure a safe working environment (particularly for evening race meetings)

12.2 Power

Key Requirements:

- A minimum of three phase 63amp and old single phase 32 amp
- A 125A 3Phase outlet to allow for additional Broadcaster facilities
- Where a 125A 3Phase outlet is not available temporary twin-sync generators will be required for larger race meetings
- A 16A 1P supply for the fibre cabinet

12.3 Broadband

Key Requirements:

- Connectivity delivering 200Mb download and 60Mb upload uncontended

12.4 Fixed Camera Positions

Key Requirements:

- A minimum of 2.5sq metres per camera (this includes the space required for the operator)
- A clear line of sight to ensure the camera captures all footage clearly
- Fixed camera positions to be solid with no interference by movement of people (this can cause significant picture shake when the camera is zoomed)
- Ducting with suitable slow-bends and adequate upstands and/or cable cabinets
- Racecourse specific cable details and specification can be provided by the integrity service provider
- Cabling can be installed by the racecourse or by the integrity service provider – ideally cable terminations to be completed by the integrity service provider

12.5 Side-On and Finish Camera Positions

Key Requirements:

- Finish camera (the main commercial camera) may not be located on the finish line at all racecourses (please liaise with HRI Broadcast Dept)
- Side-On cameras are an integrity requirement at all racecourses
- Finish and Side-On Camera locations require adequate ducting to allow cabling to camera positions
- Clear access to camera positions to transport equipment to and from each camera position
- Suitable safety facilities – particularly where cameras are operated over people

12.6 Head-On Camera Positions

Key Requirements:

- Head-On camera is an integrity requirement at all racecourses
- A hoist of 15m x 4.5m weighing between 18 and 34 tons is required for the camera – with a permanent camera tower or a scissors lift
- One or more dedicated operating position(s) for the hoist (based on racecourse layout)
- A minimum hard-core area of 20m x 6m for the hoist. The area can increase where the hoist is required to move on a race-by-race basis (based on racecourse layout)
- Where a hoist is not within the enclosure, it may be parked on public roads – it is the responsibility of the racecourse to ensure they have permission to do so
- Ducting with suitable slow-bends and adequate upstands and/or cable cabinets

12.7 Outfield Camera Position

Key Requirements:

- A hard-core area which can be accessed by suitable roads (for all vehicles)
- Cabling as required by the Integrity Service provider

12.8 OB Weighroom Requirements

Key Requirements:

- 32A 1phase OB truck power in the Stewards Room for the integrity service provider
- Fibre optic and copper cabling (as back-up)

12.9 OB Stakeholder Requirements – (Photo Finish, Tote)

Key Requirements:

- Fibre optic cabling (photo finish)
- Radio Frequency Signal (photo finish)
- Analogue audio cabling (photo finish)
- Radio Frequency trunk to existing Tote RF distribution

12.10 Direct to Home Presentation Position Requirements

Key Requirements:

- The presentation position to be a minimum size of 3m x 3m capable of accommodating a camera operator, required equipment and two/three presenters
- This area can facilitate a pagoda for inclement weather when required

12.11 PA Requirements

Key Requirements:

- The PA system is driven directly from the OB truck – the back-up UPS and on-board generator ensure continuity of announcements in the event of a power failure
- Each PA circuit requires a stranded 100V line cable from the OB Truck to the racecourse loudspeakers
- The size of these cables is influenced by the length – no less than 2.5sq mm and ideally 4sq mm (please liaise with the integrity service provider)

12.12 Cabling

Key Requirements:

- All cabling is required to meet the standards agreed with the CATV service provider – it is the responsibility of the racecourse to ensure that ducts are maintained and cables are in a secure environment

13

RACEHORSE OWNERS

The information below outlines the recommended minimum standard requirements for Owners, agreed at stakeholder meetings and takes into consideration any alternations required by individual racecourses due to space and availability.

13.1 Parking

Key Requirements:

- A dedicated area for Owner parking where appropriate
- Dedicated Owner Liaison Person (to provide a welcome face on arrival) to be notified to HRI Ownership Dept
- The Dedicated Owner Liaison Person should be solely dedicated to looking after the owners on raceday (i.e. not the manager or office person with multiple roles during racing)
- The name/picture and contact details of the racecourse Dedicated Owner Liaison Person can be included in the declaration email sent to Owners

13.2 Entrance

Key Requirements:

- Clear signage to show the location of the Owner Entrance (where separate to AIR entrance)
- Where a separate Owner Entrance is not possible – signage should clearly name check Owner i.e. AIR & Owners
- AIR desk/turnstile to be manned until after the second last race
- Trained, well briefed turnstile/entrance desk staff
- A minimum of four food vouchers per Owner to be provided regardless of number of runners
- Racecourses should offer discounted tickets for additional Owners (above the AIR allocation) outlining the timescales for obtaining the extra tickets

13.3 Ticketing

Key Requirements:

- Ticketing is required to be provided as per the AIR allocation
- Complimentary racecard as per the ticket allocation
- Parade ring access for all Owners, Syndicates and Club members and guests subject to health and safety regulations at the racecourse
- Wristband/badge – to indicate racehorse ownership

13.4 Hospitality

Key Requirements:

- A dedicated Owners and Trainers facility to accommodate larger Owner groups and owner guests (ideally to facilitate all Syndicates and Clubs)
- An Owner luncheon and bar facility with adequate seating, security on the door with preferably a good view of the track
- Hot/cold meal (ideally two-course) to include tea/coffee
- Where racecourses provide a voucher to Owners, please specify the location of the eatery (not amount) and provide a cordoned off area within this eatery for Owners (if there is no dedicated facility for Owners)
- Good quality food and service is very important

13.5 Race Viewing Area

Key Requirements:

- A dedicated viewing area for Owners within the grandstand

13.6 Post-Race

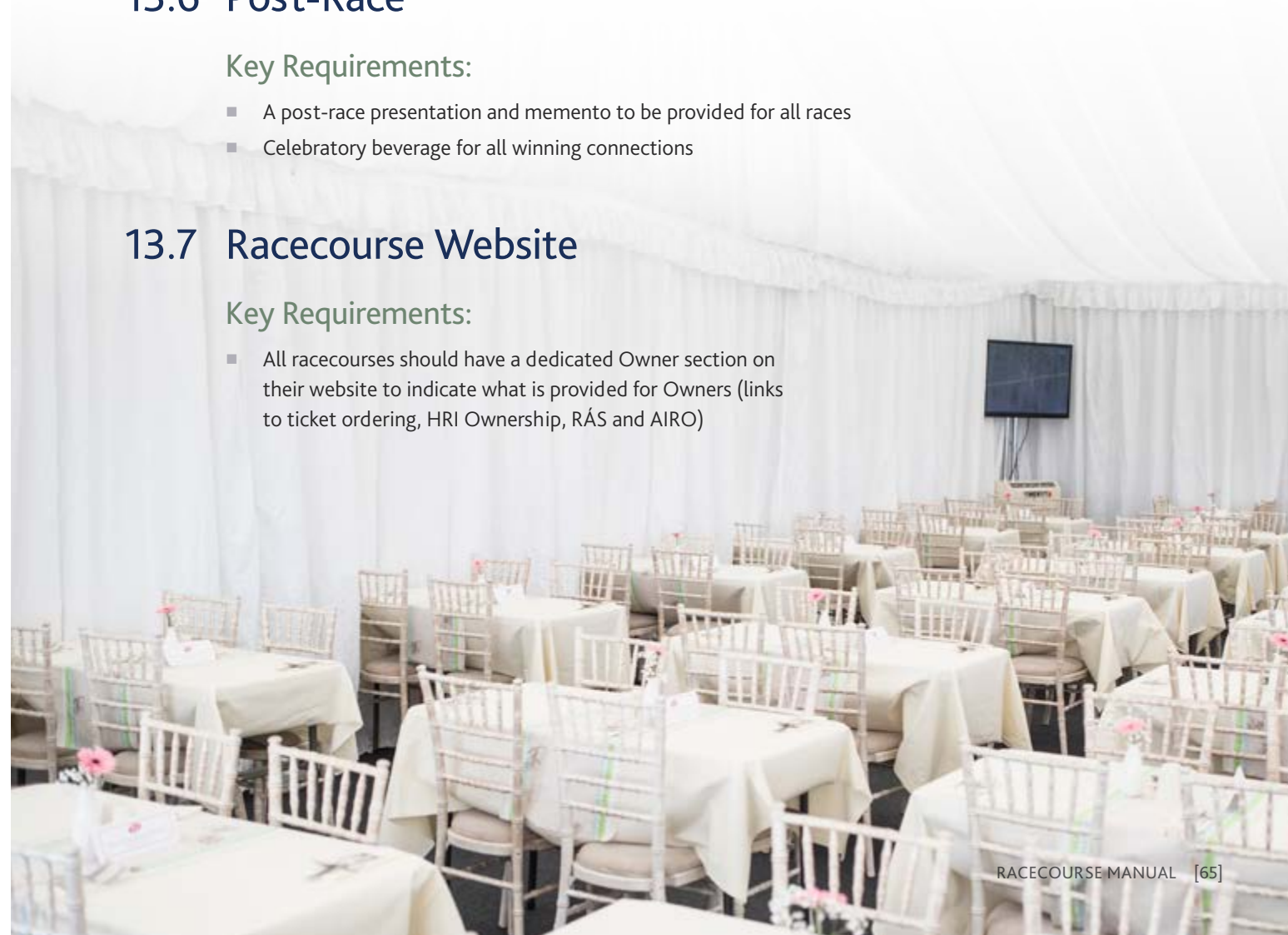
Key Requirements:

- A post-race presentation and memento to be provided for all races
- Celebratory beverage for all winning connections

13.7 Racecourse Website

Key Requirements:

- All racecourses should have a dedicated Owner section on their website to indicate what is provided for Owners (links to ticket ordering, HRI Ownership, RÁS and AIRO)



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RACEDAY EVENT MANAGEMENT

14.1 Guidelines for racecourses

The information below is provided to assist racecourses and are non-exhaustive guidelines. The onus is on individual racecourses to ensure they are in compliance with all legislative and regulatory requirements.

- Event Management and Safety Plan – i.e. to include event details, event safety, emergency action, appendices as required such as catering and food safety requirements, evidence of planning meetings, managing people/traffic/horses etc.)
- Safety Statement (up-to-date, clearly stating roles responsibilities, site specific, risk assessments, accident reporting, reviewed at least annually)
- Site checklists, machinery checklists (pre-start checks)
- Up-to-date licences for use of machinery
- Training certs (inductions, manual handling, task specific training, VDU etc.)
- Safety signage, hygiene posters displayed OR warning notices
- Welfare facilities for all staff (regularly cleaned and disinfected to a high standard)
- Appropriate PPE for staff with training on same if required
- Up-to-date Building's Fire Certificates (as appropriate to the date of construction of the building)
- Fire Fighting Equipment - tested and regular inspections to ensure that items have not been moved or used
- Fire exits and escape routes clearly marked and Exit routes regularly checked
- Emergency procedures clearly displayed (fire action notices etc)
- Electrical certifications
- Lighting, all lights in working order and regularly inspected including emergency lighting
- First Aid (at least one person trained, equipment and local numbers available for emergency use if required)
- List of main contractors with accompanying safety statements, method statements and risk assessments which need to be site specific
- Documented safety meetings, drills and accident reporting procedure
- Site Safety Representative (trained)
- Floor surfaces in good condition and free from damage, unevenness, etc.



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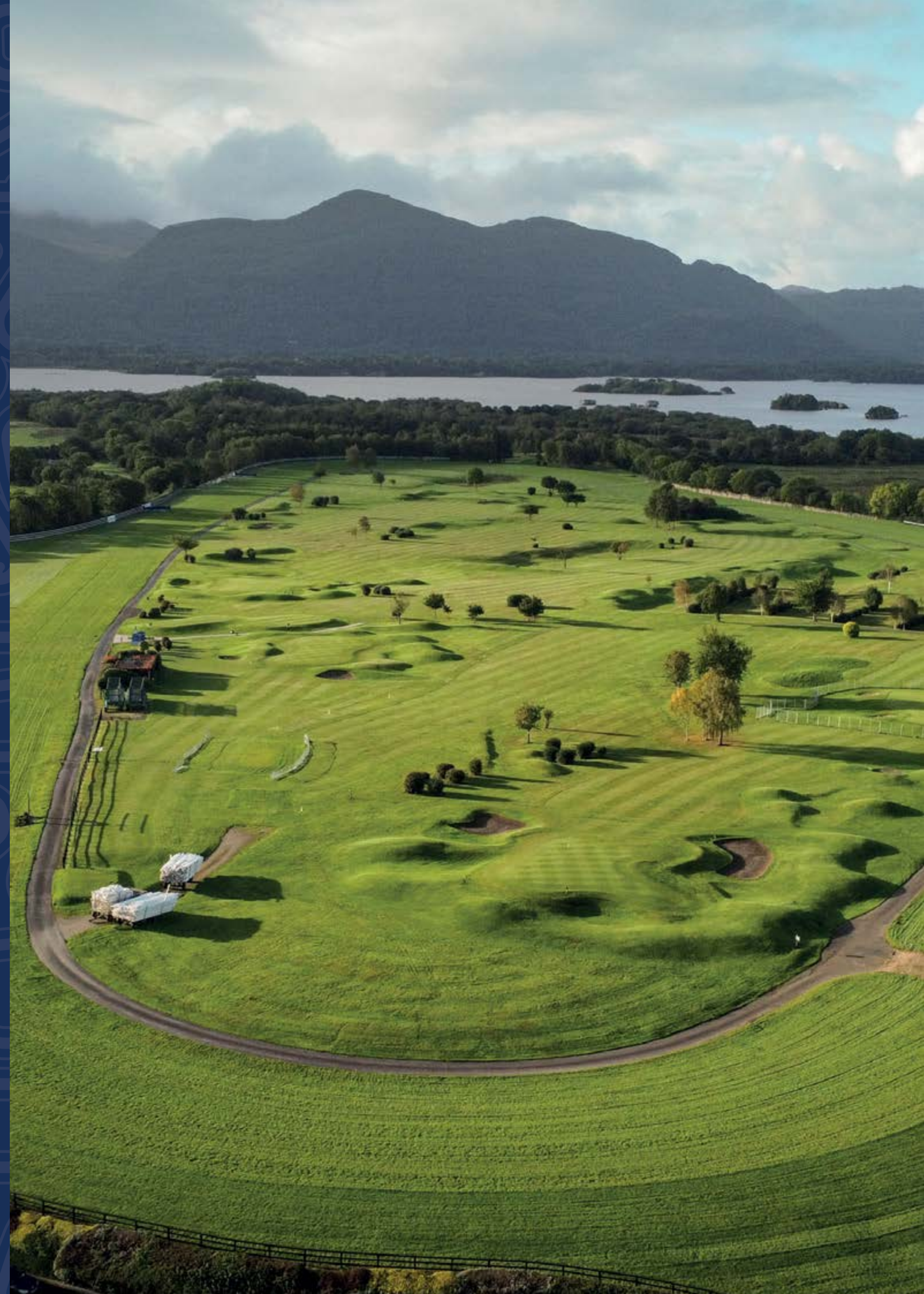
FURTHER ASSISTANCE

For any further questions or queries in relation to this manual please contact:

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